



LUCAS ARTISTS RESIDENCY PROGRAM
artist survey

ADDITIONAL MEDIA: LIFE AT THE LAP

We ask that you submit this form by:
October 11, 2019

I. CONTACT INFORMATION

FULL NAME

First

Last

EMAIL ADDRESS

If you have media that is not digitized, let us know. We will contact you to work together on digitization.

I have media that is not digitized.

II. RIGHTS & LICENSING

This is our boilerplate legalese. It is designed to let us use the text and images you provide in the LAP book, in our online magazine and archive, as well as in grant reports, fundraising presentations, and promotional materials and marketing. You may allow us to do so by agreeing to the following statement and terms outlined below:

By contributing content (including data, text, files, images, graphics, audio, visual, and/or other content) to Montalvo Arts Center through this Artist Survey, Artist grants to Montalvo a worldwide, non-exclusive, perpetual, irrevocable license to use, reproduce, distribute, and/or display such content, in whole or in part, in any form or medium for purposes of the LAP Book and any related promotional, archival, educational, or other scholarly purpose. Artist furthermore consents to the use of their likeness in relation to such content, and warrants that he/she/they owns, or has the necessary rights, permissions, or authority to grant the license to the submitted content as set forth herein.

Yes, I agree.

III. EXTERNAL LINKS FOR AUDIO & VIDEO

For audio & video submissions:

You may provide links to additional media documenting your time at the LAP or works inspired, incubated, or created here.

Examples include YouTube, Vimeo, and SoundCloud. You may provide up to 5 links below.

- Please describe the content of each link. If possible, include dates, names of people, places and locations, and whatever else you would like to share. *(Limit: 150 words)*
- If submitting artwork, please provide a description of your image as follows: *Name of Artist, Title of Work, Date, Medium, Dimensions, and, if applicable, Location, and Photo Credit.*

Link 1

Description

Link 2

Description

Link 3

Description

Link 4

Description

Link 5

Description

IV. IMAGE GUIDELINES

You may upload:

- Up to 10 images
- Preferably:
 - JPEG format
 - 1-5 MB each
 - Or, at least 1024 px by 2048 px
- Please label each image as follows and include numbers if submitting multiple images.
 - *Lastname_Firstname_LAP_Life_01*

Accompanying Image List

- You may include a description to provide us with some context or background of your images.
(Limit: 150 words)
 - Please describe the content of each image. If possible, include dates, names of people, places and locations, and whatever else you would like to share.
 - If submitting artwork, please provide a description of your image as follows:
Name of Artist, Title of Work, Date, Medium, Dimensions, and, if applicable, Location, and Photo Credit

* If you are unable to provide your file at high-res print quality, then upload the best quality you have.

V. LIFE AT THE LAP: IMAGE LIST

1. Image 01 (*Lastname_Firstname_LAP_Life_01*)

Description

2. Image 02 (*Lastname_Firstname_LAP_Life_02*)

Description

3. Image 03 (*Lastname_Firstname_LAP_Life_03*)

Description

4. Image 04 (*Lastname_Firstname_LAP_Life_04*)

Description

5. Image 05 (*Lastname_Firstname_LAP_Life_05*)

Description

6. Image 06 (*Lastname_Firstname_LAP_Life_06*)

Description

7. Image 07 (*Lastname_Firstname_LAP_Life_07*)

Description

8. Image 08 (*Lastname_Firstname_LAP_Life_08*)

Description

9. Image 09 (*Lastname_Firstname_LAP_Life_09*)

Description

10. Image 10 (*Lastname_Firstname_LAP_Life_10*)

Description

VI. UPLOADING MEDIA

We ask that you upload this form and your images to our LAP Dropbox account as a ZIP folder, following the instructions below.

STEP 1: CREATE A ZIP FOLDER ✓

[Click here for instructions on creating a ZIP folder for Windows & Mac OS X.](#)

- Please include the following files in your ZIP folder:
 - Your completed Additional Media PDF
 - Each of the images you wish to share with us
- Name your ZIP folder as:
 - *Last Name_First Name*

STEP 2: UPLOAD TO DROPBOX ✓

- Please upload your ZIP folder via the Dropbox File Request below.

[Click here to access the Dropbox File Request & upload your ZIP folder.](#)

STEP 3. SUBMIT! ✓

- Click *Upload* and you're all set! You'll see a confirmation message once your files have been submitted.

Note: You will not be able to access files that you have already uploaded and sent. If you have made an error or wish to change a file you have uploaded, you must upload it once again.

THANK YOU!

Thank you so much for taking the time to participate in the LAP Artist Survey!

We are grateful for all of the LAP's remarkable alumni and your continued dedication to inspiring and impacting the world through your work and ideas. We truly value the information that you have provided and your responses will further contribute to the rich history that is the Lucas Artists Residency Program. We look forward to reviewing your responses!

If you have any additional comments or questions, you may reach us via the contact information listed below. If emailing, please include "*LAP Artist Survey*" as a part of your subject line.

The Sally & Don Lucas Artists Residency Program
Montalvo Arts Center
15400 Montalvo Rd, PO Box 158 | Saratoga, CA 95071
lap_alumni@montalvoarts.org | +1 408 777 2100

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